

**Glenville Fire District #7 – Commissioner’s Meeting
Thomas Corners
5 Airport Road, Glenville, New York 12302**

**Tuesday, January 13, 2026
6:13 PM**

Present: Chairman Dale Graves, Vice Chairman Mike Sgambati, Commissioners Wayne Penn, Edward Wierzbowski and: Secretary, Terri Petricca; Treasurer Tammy Stocker; and Captain Shane Hickey

Absent: Rick Conley, Chief Bob Job and Assistant Chief Mike Healy

Also in attendance: Vinny Gramuglia

This meeting was rescheduled from the original date of January 14th due to scheduling conflicts. Notice of the change was advertised in the legal notices of the Daily Gazette. This meeting followed the annual organizational meeting.

MOTION: The minutes of the December 10, 2025 meeting are approved.

Moved by: M. Sgambati

Seconded: W. Penn

Ayes: D. Graves, M. Sgambati, W. Penn, E. Wierzbowski

Noes: None

Absent: R. Conley

MOTION CARRIED

Privilege of the floor was opened and with nobody present to speak, was closed.

Chief’s Report

Presented by Captain Hickey on behalf of Chief Job

- Calls for December 2025: 75
- Total calls for 2025: 766
- Assistant Chief Healy will be out of town Jan. 20-23 and Feb 1-7 and the Chief would like permission to give Captain Healy use of 278.

MOTION: We authorize the Captain to utilize 278 while the Assistant Chief is out of town on Jan 20-23 and Feb. 1-7.

Moved by: W. Penn

Seconded: M. Sgambati

Ayes: D. Graves, M. Sgambati, W. Penn, E. Wierzbowski

Noes: None

Absent: R. Conley

MOTION CARRIED

- The check engine light on 273 is still on.
 - E. Wierzbowski reported that GDPW is taking a look at it tomorrow, Jan. 14th.
- Five active members are signed up to take FF1 course. The chief is requesting a purchase of 3 course books at a cost of approximately \$100/each.
 - T. Stocker asked that a procedure be put in place for purchasing to avoid tax and shipping costs. W. Penn said he would place the order once he receives the exact item being requested by the Chief. Captain Hickey said he would get that to W. Penn.

MOTION: Authorization to purchase three course books for the FF1 course at a cost not to exceed \$300 total. Funds to be taken from training.

Moved by: W. Penn

Seconded: M. Sgambati

Ayes: D. Graves, M. Sgambati, W. Penn, E. Wierzbowski

Noes: None

Absent: R. Conley

MOTION CARRIED

- D. Graves asked S. Hickey to remind the chiefs that all purchases are to go through the commissioners.
- S. Hickey asked for the password to the Facebook site so it can be updated and community notices can be added. He was directed to the Company as the district is not involved with Facebook.
- E. Wierzbowski asked S. Hickey to remind the chiefs that 270 and 276 are to be taken to GDPW tomorrow, Jan 14th. S. Hickey said he would let them know and V. Gramuglia said he would be assisting with getting them to GDPW in the morning.
- E. Wierzbowski also reported that on Feb. 2nd 2724 will be going to Firematic for annual service. Once that's completed, 2723 will go and then 2725.

COMMITTEE REPORTS

Boundaries

No Report

Equipment

M. Sgambati:

- The three CO detectors have been received.
- The remaining bottles were sent for hydro and have been returned.

Apparatus

E. Wierzbowski

- As previously reported, the small trucks will be taken to GDPW tomorrow and 2724 will go to Firematic on Feb. 2nd. Once that one is done, 2723 will go and then finally 2725 will go. 2725 is expected to take the longest.
- Spoke with Ballston Lake this evening regarding the mini pumper. It seems as if they are still entertaining the idea of selling it but need to work some things out first. They are aware of our interest and hopefully will have more information for us in a few weeks. Purchasing it is still a viable option for us.

Building & Grounds

E. Wierzbowski

- The heat tape on the gutter seems to be working.
- Spoke with the snowplow/sander contractor and asked him to get closer to the doors with the salting. E. Wierzbowski said he heard some complaints about the parking lot being slippery and would like to remind everyone that the district doesn't have a salt truck on the property waiting for ice to appear. It takes some time for the contractor to get here and everyone needs to be aware that at times, the lot may be slippery, just as their driveways and other public areas may be. He asked that everyone be mindful and take caution in inclement weather.
- The dumpster was recently overflowing again. The dumpster is still being used for personal trash. He would like to avoid locking the dumpster if all possible, but it may be necessary. He noted that there was two parties, a station clean out and a blood drive recently which may have also created the overflow.
- Building use request from Dan Parasi for use of the meeting room on 4/25/26 from 8am-4pm for a birthday party. There are no conflict.

MOTION: Approval of the building use request from Dan Parasi for the meeting room on April 25, 2026 from 8 am to 4 pm for a birthday party.

Moved by: E. Wierzbowski

Seconded: M. Sgambati

Ayes: D. Graves, M. Sgambati, W. Penn, E. Wierzbowski

Noes: None

Absent: R. Conley

MOTION CARRIED

- E. Wierzbowski asked if R. Conley will be taking over the duties that R. Job held. D. Graves said that he would and that all commissioner duties would remain the same as they were last year.

W. Penn

- The new doors in the apparatus bays look good. However, the door near the radio room may need a sweep.

Old Business

T. Petricca

- The district received a complaint on December 10th from Dan Vlainich regarding the district election process. All items were addressed in a written response to the complainant on December 12th. T. Petricca asked if the meeting with Patty Murray, election teller chairperson, occurred to address the complaint items. E. Wierzbowski said that it did not.

New Business

W. Penn

- Brian Cieslak has requested that the commissioners consider purchasing additional weights for the exercise room. He would also like to remove the exercise bikes not currently being used and store them in the mezzanine. Members are using weights more than the cardio equipment as part of a new program they've started. D. Graves said that it's nice to see the room being used and suggested maybe selling the bikes if they aren't being used rather than storing them. W. Penn said that B. Cieslak suggested storing them, rather than selling them, in the event they are needed again. E. Wierzbowski would like to see a presentation put together for the requested expense as the district recently purchased equipment based on the company's request. Now, they are asking for different equipment again. He also mentioned that this hasn't been mentioned until now and this expense was not budgeted for. W. Penn will ask B. Cieslak to put something together for the commissioners.

D. Graves

- Asked if the exercise equipment is scheduled for annual service. E. Wierzbowski will contact Concepts in Fitness to schedule it.
- LOSAP has been completed. M Sgambati and W. Penn both reviewed it.
- One of the new members refused to provide D. Graves with information required to sign him up for LOSAP, therefore he wasn't signed up.
- 2025 Incentive Award report has been completed with a total of \$1,350.
- FOIL request was received from Harding & Mazzoti. T. Petricca completed the request (no information was found) and responded to Harding & Mazzoti. This has been closed.
- Asked about PCR's and how they are being completed and who can access them. Apparently only the EMT(s) on the call can access them. A discussion followed regarding the process, and it was agreed that it needs to be addressed and figured out.
- One red and one white helmet was ordered along with an insert. They should be in this Thursday.
- All public employees are now required to take the Cybersecurity course. The link to the course was provided in a recent email sent out by D. Graves.
- Two new company members to be considered. Both have been approved by the company.

MOTION: To accept Jayden Black, 130 Droms Road, as a company member.

Moved by: E. Wierzbowski

Seconded: W. Penn

Discussion: It's noted that Jayden Black is 17 and will be a firefighter with restrictions until he turns 18.

Ayes: D. Graves, M. Sgambati, W. Penn, E. Wierzbowski

Noes: None

Absent: R. Conley

MOTION CARRIED

MOTION: To accept Aleksey Strelalov, 457 Dutch Meadows Lane, as a company member.

Moved by: W. Penn

Seconded: E. Wierzbowski

Ayes: D. Graves, M. Sgambati, W. Penn, E. Wierzbowski

Noes: None

Absent: R. Conley

MOTION CARRIED

W. Penn

- Rick Manocchi was here today to look at the computers. Most of the computers are good for running Windows 11. The computer in the officers' room and the training room are not capable of running Windows 11 and will need to be replaced. E. Wierzbowski said that R. Manocchi just put in the training room computer a couple of years ago and wondered why it needs to be replaced already. W. Penn explained that R. Manocchi said that computer was refurbished when we bought it and therefore not capable of being upgraded.
- We'll need to purchase another Word bundle for the computers.
- It's possible our firewall needs to be upgraded/replaced. W. Penn will look into this with FirstLight or Charter Communications. E. Wierzbowski suggested that it may be time to look into getting all the computers, networks, firewalls, etc. up to current standards.

T. Stocker

- Reported that VFIS has offered an opportunity to move from Hartford to National Life. She reviewed the documentation they sent and has some questions with the future contributions and interest rate being offered. An email requesting additional information was sent and as soon as they respond, she'll pass it along so an informed decision can be made.

Finances

T. Stocker:

Banking

- Cash Receipts:
 - o SUNY Schenectady \$480 – canceled CFR class
- Bank statements received & reconciled. Balances as of 12/31/25
 - o FNB – Now Checking \$38,607.72
 - o NYClass – General fund \$570,276.39; Firematic Reserve \$230,243.83, Building Reserve \$241,198.38
 - o Interest earned for December 2025: \$3,341.85

Abstract of Claims

MOTION: Now therefore be it resolved that the commissioners of Glenville Fire District No. 7 hereby direct the district treasurer to issue payment for vouchers 268-2025 to 270-2025 and 001-2026 to 028-2026 in the sum of \$22,168.38

Moved by: W. Penn

Seconded: M. Sgambati

Ayes: D. Graves, M. Sgambati, W. Penn, E. Wierzbowski

Noes: None

Absent: R. Conley

MOTION CARRIED

Purchasing

Board approved, not yet billed

- Hanger rack mtls - \$300
- Extrication gloves - \$1530 (5/13/25)
- CO Meter (x3) - \$840 (9/10/25) – Amended to \$1158 (11/12/25)
- Man doors/locks - \$22,997.65 (10/8/25) ~ board resolution authorized purchase but did not designate a funding source.
- Nomex hoods - \$1200 (11/12/25)

One addon for the abstract

MOTION: Now therefore be it resolved that the commissioners of Glenville Fire District No. 7 hereby direct the district treasurer to issue payment for voucher 029-2026 to W.E. Phillips Locksmith in the sum of \$22,997.65.

Moved by: W. Penn

Seconded: M. Sgambati

Ayes: D. Graves, M. Sgambati, W. Penn, E. Wierzbowski

Noes: None

Absent: R. Conley

MOTION CARRIED

With no further business to conduct the meeting was adjourned at 7:22 PM.

Respectfully submitted

Terri Petricca